

ARHME Board of Directors Meeting
Thursday, January 8, 2009, 11:30 AM
North Harris County Regional Water Authority
3648 1960 West, Suite 110

MINUTES

Present:

George Bravenec
Al Mays
Danny Faulkner
Jayne Longley
Moe Mata
Marian Domingue

Absent:

Showri Nandagiri

*Note: Jack Wells has resigned.

George Bravenec called the meeting to order at 11:48 AM.

1. Motion by Al Mays to approve Minutes of December 8, 2008 meeting with changes. Jayne Longley seconded the motion. Approved unanimously.
2. **ARHME web site**
Al Mays stated he paid Gary Nathanson \$98.00 to reimburse him for his initial outlay of money to set up the web site. Board members will reimburse Al Mays. (Danny paid \$20, Moe paid \$15, George paid \$15, Marian and Jayne will pay later.)
Al said he gave Gary Nathanson information to establish George as the owner of the ARHME website. George will also be the contact for both domain name renewals and billing. Gary will remain as the site administrator or web master. George stated he will draft up an agreement to the board outlining his services regarding the web site and relinquishing his duties whenever he might no longer be a member.

Al Mays said Gary Nathanson said he still needs information from a couple of the board members regarding their g-mail address. George Bravenec stated he is still working on the "Chairman's message" to add to the web site.

The Board discussed the type of information to be included on the web site. The board agreed that public information regarding pensions should be added. Also the latest Minutes of our Board and general meetings will be included (by date). Al Mays said he would discuss with Gary putting an application form on the web site and after it is filled out, will automatically be sent to Marian Domingue for processing.

Marian Domingue will periodically notify pension members of the ARHME web site and point out to the members of updates and any new information posted on the web site.

Gary Nathanson will post a notice on the web site regarding the upcoming January 30th meeting. When Marian sends out the notice to the ARHME members, she will advise them of who the speakers will be, ask them to bring a guest, advise them to check out the ARHME web site for updated information and articles, and ask them to RSVP for the January 30th meeting as lunch will be provided. Will advise them the web site is still in the process of being developed and there may be some more changes but they can access it for all kind of information and articles.

Al Mays stated he also discussed with Gary Nathanson the concerns some board members had regarding Google's e-mail services. Gary said board members should feel free to use any other e-mail service they'd like. The board member's website e-mail address is intended for ARHME purposes only and to separate it from personal e-mail. The Board generally agreed their concerns had been taken card of and had no further issues to discuss.

3. ARHME logo

Moe Mata submitted 2 options for the ARHME logo. The Board agreed that Option 1 was the best choice. Jayne Longley made a motion to accept Option 1 as our logo. Marian Domingue seconded the motion. Motion approved unanimously. Al Mays said he will forward the logo to Gary Nathanson.

4. DBA

George Bravenec stated he will draft a document/agreement to have 2 people on the DBA. The other person will be Al Mays. The cost is \$16.00 for 10 years; \$1.00 for an extra person. George will register the organization under a couple of different names...ARHME and ARHME (Association of Houston Retired Municipal Employees).

Jayne Longley made a motion that George Bravenec and Al Mays be designated to seek the DBA. Danny Faulkner seconded the motion. Motion approved unanimously.

5. Action Items from 11/21/08 special meeting. BOD meeting January 8, 2009.

George Bravenec – update

- a. George Bravenec advised the Board he has spoken with Candy Aldrich regarding our putting up flyers and she does support us but asked to review our bylaws to get a better idea of ARHME's purpose and mission. Jayne Longley stated she will talk to Candy also. He also discussed allowing ARHME to place flyers at functions being sponsored by the City and is waiting on Candy's response to this request also. We also still need to look into putting them up at

other City facilities, such as EB Cape Center and Multi-Service Centers. George stated that Lonnie Vara suggested we get a non-profit status. Moe said he has spoken with a City Attorney (Alexander) and he will help us.

Jayne Longley – update

- a. Jayne stated she has talked with Sherry Mose re: a mail out regarding our organization but Ms.Mose is firm that it is not allowed because if they start that practice with one organization, they'll have to include all other requests.
- b. David Long is going to be our speaker at the January 30th meeting.
- c. The meeting is scheduled for the EB Cape Center on January 30th, 11 AM – 1 PM.

Candy Aldrich needs to check their Bylaws as far as our organization being allowed to include

Mailouts to soon-to-be retirees.

Marian Domingue

- a. She has been unable to have Comcast (instead of AT & T) install the phone line because of technical problems. Therefore we will go with AT & T and will have that done by next meeting. She will not include call waiting or any other features. She will include phone with answering machine only. Board members will share the cost.

6. Committee Reports

- a. Communications Committee – Al Mays – Al Mays stated he will draft a statement and send it to the Board members. Nothing to report at this time.
- b. Membership/Enrollment Committee – Marian Domingue – Previously submitted a Mission Statement but it still needs some “tweaking.” Will resubmit it by next meeting and will include some social events. Jayne Longley suggested having some fundraisers. George reported that David Long had asked if ARHME would be interested in joining HMEPS staff in doing some volunteer community work such as home repairs for elderly citizens. This could also be an opportunity for publicity for ARHME. Al Mays advised us that Gary Nathanson to take photographs at the General Membership meeting on January 30th.
- c. Fiscal Affairs Committee – Al Mays – Al Mays submitted the Mission Statement. Jayne Longley made a motion to accept the statement. Marian Domingue seconded the motion. Motion passed unanimously.
- d. Program Committee – Jayne Longley, Moe Mata – Jayne stated she will get their Mission Statement together and will send it out over the e-mail. Al Mays stated that another retiree organization he knows of holds coffee/donuts get together once a month and have a function twice a year such as a BarBQ in the summer and a Christmas function. George Bravenec stated that we still need to look into how to file our retiree organization group with the IRS in order to be able to determine how to go about funding these kinds of events. The Board agreed that we should attend the meeting of retirees who meet at Luby’s 1st Saturday of each month.

7. Council Budget and Fiscal Affairs Committee January 6th meeting – George Bravenec stated that Craig Mason gave the report and it was basically regarding

- the City's contributions for 3 years. Nothing out of the ordinary. Mainly, an information-only meeting.
8. Legislative Committee – George Bravenec said he would like to create this committee in order to have members attend any and all meetings that relate to our pension and benefits. Would also like this committee to visit with Council members regarding issues. Jayne Longley made a Motion to create the Legislative Committee. Al Mays seconded the Motion. The Motion passed unanimously.
 9. Jack Well's resignation – Al Mays made a motion to accept Jack Well's resignation. Jayne Longley seconded the Motion. Motion passed unanimously. Jayne Longley made a motion to appoint Herb Lum to fill out Jack Well's remaining term as Treasurer. Moe Mata seconded the Motion. Motion passed unanimously.
 10. Vacant board positions – Will wait on any further appointments. No action taken.
 11. Any other matters for discussion
George mentioned he would like for the committees to submit their mission statement to the Board members for discussion/input. Would like for them to be submitted at the next meeting (Feb. 5th) for approval.
Moe mentioned he had talked with Byron Adams re: putting up flyers at the Credit Union and was told that we could put them up. Moe said he would check back re: putting our information in mailouts and said it might be possible we could get a list of names. We can put flyers in the offices of the Pension System. Moe asked if we could continue to put some kind of notice in the Pension Press. Moe said he would also put together an idea for business cards. Jayne said she would get a price for us re: badges. They would contain only the name of the organization; no individual names.
The board decided the next meeting will be Monday, February 5th, 11:30 AM. Moe stated he will be out of town.
- Al Mays made a Motion to adjourn the meeting. Danny Faulkner seconded the Motion. Adjourned at 1:45 PM.